

# Build an Adult Education Integrated Education and Training as a Pre-Apprenticeship Program

## IDENTIFY AND ENGAGE PARTNERS



Identify organizations sponsoring or supporting Registered Apprenticeship (RA) through:

- [Apprenticeship.gov](https://www.apprenticeship.gov)
- [Office of Apprenticeship \(OA\) or State Apprenticeship Agency \(SAA\) Office](#)
- Identify local community supportive services provider(s)

Define Pre-Apprenticeship Goals:

- Participant: Describe expected successful workforce outcomes for the individual
- Program: Describe overall outcomes for all participants
- Partner: Describe engagement and outcomes important to RA program sponsor

Research & Assess

## ALIGN IET CURRICULUM



- Align Integrated Education and Training (IET) workforce training component with RA program On-the-Job Learning (OJL) hours/competencies and Related Instruction (RI) standards as part of the IET program's Single Set of Learning Objectives (SSLO)
- Identify RA preparation activities, short-term technical, and workforce prep certificates or credentials as part of the IET workforce prep component
- With RA program sponsor, map pre-apprenticeship skills and competencies to RI requirements for credit for prior learning (CPL)

Design & Plan

## EMBED OJT OPPORTUNITIES



- Determine ways to incorporate parts/ foundations of RA program OJL into adult education pre-apprenticeship program
- Provide job shadowing, short-term hands-on training on-site through IET/pre-apprenticeship instruction
- Track OJL-related work experience/competencies for continuing professional education (CPE) toward RA program requirements

## IMPLEMENT RA PROGRAM PRE/ENROLLMENT PROCESS



- Develop direct entry agreement with RA program sponsor for pre-apprenticeship program completers
- Participants complete pre-application assessments
- Present candidates to the RA program sponsor
- Assist and coach participants with RA program application process
- Support sponsor with articulated CPE/CPL verification toward RA program requirements
- Connect pre-apprentices with needed supportive services for ongoing support to improve retention and completion rates

Develop & Implement

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